



Training and Safety Management to Continue

If you have a booking for a course or were considering signing up for one, rest assured that your course will continue as scheduled unless new directives from the Australian government are released.

Firstly, if you meet any of the following criteria, we ask that you call your doctor, stay home and call us to reorganise your course:

- ◆ If you have travelled overseas or interstate within the last two weeks
- ◆ Are feeling unwell and exhibiting the symptoms associated with COVID-19 (fever, coughing, sore throat and headaches)
- ◆ Have been in contact with someone who has been confirmed to have the COVID-19 infection

We are following the recommendations of the WA Government regarding COVID-19 best practice and have adjusted the way we operate to help keep you and our staff as safe as possible. Some of those changes will be visible to you when you attend your course; some will not.

- ◆ **Social Distancing**
You will be spaced at a minimum of 1.5 metres away from other participants
- ◆ **Class sizes**
Attendance in classrooms is at reduced capacity to allow for 2m x 2m per person in enclosed areas
- ◆ **PPE**
We will provide you with nitrile gloves when you enter the course where required
- ◆ **Personal hygiene**
We will provide hand sanitiser in all training and common rooms, encouraging regular hand washing and sneezes and coughs to be covered with your elbow or a tissue
- ◆ **Staggered breaks**
To ensure we follow social distancing protocols we will stagger your breaks throughout the day
- ◆ **Regular Disinfection**
All metal, plastic and wooden surfaces you may come into contact with will be disinfected a minimum of once daily

*We are monitoring the situation closely
and will update you if anything should change.*